

DRAFT
Town of Londonderry, Vermont
Selectboard Monday, May 4, 2026
Meeting Minutes
Employee Reviews, 4:30 p.m.
Regular Meeting, 6:00 PM
100 Old School Street, South Londonderry, VT 05155

Board members present: Leanne Alexander, James Ameden, and Tom Cavanagh,

Board members absent: Jim Fleming and Taylor Prouty.

Town Officials: Aileen Tulloch, Town Administrator; Tina Labeau, Town Treasurer; and Sally Hesse, Town Note Taker; Will Goodwin, Zoning Administrator; and Keith Barton.

Others in Attendance: Esther Fishman, Cynthia Prairie, and Amanda Fouda, GNAT-TV.

1. Call Special Meeting to Order

2. Additions or Deletions to the Agenda

Leanne Alexander moved to add 13.b.i Parks Board Appointment, 3. Executive Session under 1 V.S.A. § 313 (a)(1)(E), and delete Short term rental agenda item and the Coffee Barn Vendor Permit item, seconded by James Ameden. The motion passed unanimously.

3. Executive session: 1 V.S.A. § 313 (a)(1)(E) Pending or probable civil litigation or a prosecution, to which the public body is or may be a party.

James Ameden made a motion to enter Executive Session under 1 V.S.A. § 313 (a)(1)(E) Pending or probable civil litigation or a prosecution, to which the public body is or may be a party, and invite the Zoning Administrator, the Town Attorney, and the Town Administrator to attend, seconded by Leanne Alexander. The motion passed unanimously.

Executive session entered 4:30 p.m.

Executive session exited 4:51 p.m.

4. Executive session: 1 V.S.A. § 313 (a)(3) The appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting. (Employee reviews)

James Ameden made a motion to enter Executive Session under 1 V.S.A. § 313 (a)(3) The appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting, and invite the Town Administrator, Will Goodwin, Steve Twitchell and Keith Barton to attend, seconded by Leanne Alexander. The motion passed unanimously.

Executive session entered 4:54 p.m.

Executive session exited 5:10 p.m.

5. Call Regular Meeting to Order

Tom Cavanagh called the meeting to order at 6:21 p.m.

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7. Minutes Approval – Meeting(s) of 4/20/2026

Leanne Alexander moved to approve the minutes of the Selectboard meeting of 4/20/2026, seconded by James Ameden. The motion passed unanimously.

8. Selectboard Pay Orders

James Ameden moved to approve the pay orders for payroll and accounts payable, seconded by Leanne Alexander. The motion passed unanimously.

9. Announcements/Correspondence

The following announcements were made by Town Administrator Aileen Tulloch:

- Town Hall restoration is in progress, and the windows are now boarded up.
- Jon Saccoccio of Stevens & Associates has visited site and is beginning work on Master Plan.
- Special Town Meeting is on Sunday at 6 p.m. and will be held at Town Hall with no windows.
- Bids for South Village wastewater project moved back to May 12 at 2 p.m. There will be a special Selectboard meeting on May 13th to approve bid award.
- Soft launch of new zoom setup today and hybrid meetings will start next week. The meeting link will be on agenda and website. The same link will be used meeting to meeting so people can bookmark.
- No correspondence to report.

10. Visitors and Concerned Citizens

a. Esther Fishman

i. Mountain Valley Health Center 50th Anniversary Announcement

ii. Request for police presence

Esther Fishman announced that the Mountain Valley Health Council is planning a 50th anniversary celebration for the Mountain Valley Health Center on June 20, from 11:30 a.m. to 2:30 p.m. The event will be held under a tent at the clinic, with parking available at Flood Brook School. Food and refreshments will include hot dogs, an ice cream truck, and drinks. Speakers are expected to include Chris Morrow and Roger Fox, and Mike Bernhart will share some of the clinic's history. Fishman noted that the Selectboard is invited and encouraged to attend.

Because attendees will park across the road, Fishman requested police presence or portable "stop/slow" signage to assist with traffic, noting that the location is on a curve for eastbound traffic.

Discussion followed regarding how to arrange this support, including contacting the Sheriff's Department to request coverage for the event timeframe. It was noted that coverage may fall within Londonderry's contracted sheriff hours (20 hours per week).

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Aileen Tulloch stated she would contact Sheriff Anderson to confirm availability and determine whether the coverage would be provided under the Town contract or paid directly by the Council.

Leanne Alexander moved to approve the use of the Sherriff Department to provide police presence on June 20th for a period of 3 hours, seconded by James Ameden. The motion passed unanimously.

b. Cynthia Prairie

iii. Approve West River Farmer’s Market Itinerant Vendor Permit

Permit fees were paid and site plan submitted. All agreed that the market is a great community asset.

James Ameden to approve Itinerant Vendor Permit #2026-01 for West River Farmer’s Market for the 2026 market season, seconded by Leanne Alexander. The motion passed unanimously.

11. Liquor Commission

a. Review and Approve Mike and Tammy’s 2nd Class Liquor License

Leanne Alexander moved to approve to approve a 2nd Class Liquor License for Mike and Tammy’s Main Street Market Deli, seconded by James Ameden. The motion passed unanimously.

12. Roads and Bridges

a. Updates

The new Truck left Reeds and went to Viking in Maine. The down payment is included in this month’s pay order. Notice was received that the 2nd truck is on its way.

b. Review and Approve Salt Shed Apron Proposal

Two bids were received, and the bid tabulation is included in the meeting packet.

Leanne Alexander moved to accept the proposal from Hunter Excavating to provide services relating to the Salt Shed Apron estimated to cost \$12,785 and 2) authorize the Town Administrator to execute any documents necessary for the hiring of the contractor to conduct the necessary work, seconded by James Ameden. The motion passed unanimously.

c. Warn Public Hearing for 6/15/2026 Monet Ln

James Ameden moved to warn a Public Hearing on 6/15/2026 for the possible discontinuance of Monet Lane, with a Site visit to occur at Monet Ln starting at 4:30pm, and the public hearing to occur at the Meeting Room at the Windham School Building at 5:00pm, seconded by Leanne Alexander. The motion passed unanimously.

d. Approve Spring Hill Road Closure for Culvert Work

Spring Hill Road will need to be closed to put culvert in, but it is too early to set closure date.

13. Town Officials Business

a. Town Staff

i. Discuss possible logos

Staff took feedback into consideration and removed wording. They will shrink down to size for use on letterhead and submit at next meeting.

b. Parks Board

i. Parks Board Appointment.

Leanne Alexander needs to recuse herself as her husband is applying for the position. As there was not a quorum, the vote will be pushed to the next meeting.

14. Transfer Station/Solid Waste Management

a. Updates

None.

b. Discuss Brush Disposal

Brush is still coming into to transfer station, but there is no way to dispose of it. The group agreed it seemed reasonable to stop taking brush at this point.

Leanne Alexander moved to stop taking brush at the transfer station, seconded by James Ameden. The motion passed unanimously.

15. Old Business

None.

16. New Business

a. Discuss return of Cemetery Commission documents

Melvin Twitchell has a bunch of Town documents from when he took minutes for Cemetery Commission. He has been asked to return the documents, but there has been no response. Tom Cavanagh will send a letter asking for the return of documents.

15. Executive Session: if needed

Not needed.

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16. Adjourn

The meeting was adjourned at 6:43 p.m.

Leanne Alexander moved to adjourn the meeting, seconded by James Ameden. The motion passed unanimously.

Respectfully Submitted,

Sally Hesse, Town Note Taker

Approved

LONDONDERRY SELECTBOARD

Chair, Tom Cavanagh